

OUC Board Meeting, Tuesday, January 18th, 2011, Minutes

In attendance:

- Raimund Krob, President (via teleconference)
- Eleonora Kolar, Director, Membership (via teleconference)
- John Charest, Regional Coordinator, Ontario West (appointed during meeting) (via teleconference)
- Marianne Collins, Program Coordinator, Liability Insurance Policy for Scuba Clubs & Scuba Community Directories (via teleconference)
- Dave Noble, Program Coordinator, Shipwreck & Shore Dive Directories & Technical Advisor (via teleconference)
- Joe Sildiryan, OUC Regional Coordinator Ontario Central-East, & Chair, OUC at Ultimate Travel Show & Outdoor Adventure Show 2011 (via teleconference)
- Ed Hovanec, Director, Communications (via teleconference)
- Paul Wood, Director Sport Safety (via teleconference)
- Helmut Bock, Regional Coordinator, Ontario East 1 (via teleconference)
- Ken Boyce, Observer, EUC (via teleconference)

Regrets:

- Tom Miller, OUC Regional Coordinator, Ontario East 2
- Bryan Thomas, OUC Regional Coordinator, Ontario Central-West
- Troy Hebert, OUC Regional Coordinator, Ontario North-West
- David Taylor, Director, Finance
- Brooke Hooykaas, Chair, OUC Ice Floe Race 2011

1. Raimund called the meeting to order at 7:35 p.m. and warmly welcomed all to the meeting.
2. Board reviewed, amended, & accepted minutes of December 14th, 2010 meeting
- 2.1. **Ed Hovanec to post approved minutes on OUC website**
3. **Regional Coordinator's Reports:**

3.1. Tom Miller, East 2 (Brockville, Cornwall, Ottawa)

Recently I visited the following and recommend it for anyone:

The Ontario Power Generation recently opened a Visitor's center at the site of the Saunders Dam in Cornwall. Anyone diving in the area should stop and spend some time inside to get a great insight of the riverbed that runs from Cornwall and westward.

The Centre is located at 2500 Second Street West, on the bank of the St. Lawrence River just east of the Robert H. Saunders Generating Station. Signs pointing the way to the site are located on two major roadways.

Starting August 16, the Centre will be open to the public on weekdays between 9 a.m. and 3:30 p.m., and at other times by special arrangement.

Once again the temperate climate has meant that the ground is not freezing like normal and the result is much less ice. Last summer many more people than usual reported ear infections and the river was completely full of green algae floating along as early as March.

Tom

3.2. Helmut Bock, Regional Coordinator, Ontario East 1 (Oshawa, Peterborough, Kingston)

3.2.1. Helmut to submit Regional Coordinator's report:

3.2.2. Helmut to assist Terry in creation of new Club in Peterborough

3.3. Joe Sildiryan, Regional Coordinator, Ontario Central-East: (GTA East of Yonge Street, to Ajax):

3.3.1. MEMBER CLUBS PLEASE NOTE TWO FREE AND UNPARALLED OPPORTUNITIES TO GROW YOUR CLUB'S MEMBERSHIP!!!! (see attached presentation for full description)

3.3.1.1. To grow your Club's membership with OUC at the Ultimate Travel Show (Saturday, January 29th & Sunday, January 30th):

3.3.1.1.1. Send your Club's promotional literature to the OUC Office by Monday, January 24th and we will display it at the show (see presentation for terms & conditions)

3.3.1.1.2. E-mail Joe at ouc.central-east@underwatercouncil.com and tell him the maximum number of 2-hour time slots he can slot one of your club members in for each day of the show at the OUC Booth by the Friday, January 21st, 2011 deadline.

3.3.1.1.3. E-mail Joe at ouc.central-east@underwatercouncil.com and tell him the maximum number of half-hour time-slots he can schedule your club in for each day of the show in the OUC-Coordinated Demo Tank by the Friday, January 21st, 2011 deadline.

3.3.1.1.4. Joe will build the OUC@UTS Booth & Tank schedules out of all submissions received by the deadline and will then publish on Monday, January 24th, 2011.

3.3.1.2. To grow your Club's membership with OUC at the Outdoor Adventure Show (Friday, February 25th through Sunday, February 27th):

3.3.1.2.1. Send your Club's promotional literature to the OUC Office before Friday, February 18th and we will display it at the show (see presentation for terms & conditions)

3.3.1.2.2. E-mail Joe at ouc.central-east@underwatercouncil.com and tell him the maximum number of 2-hour time slots he can slot one of your club members in for each day of the show at the OUC Booth (see presentation for terms & conditions)

3.3.1.2.3. E-mail Joe at ouc.central-east@underwatercouncil.com and tell him the maximum number of half-hour time-slots he can schedule your club in for each day of the show in the OUC-Coordinated Demo Tank by the Tuesday, February 1st, 2011 deadline (see presentation for terms & conditions)

3.3.1.2.4. Joe will build the OUC@OAS Booth & Tank schedules from all submissions received by deadline and publish to all on Friday, February 1st, 2011

3.3.1.3. OUC Board Members and Regional Coordinators to volunteer to help pick-up, transport, set-up, staff, tear down, pack-up, and drop off OUC display & materials

3.4. Bryan Thomas, Regional Coordinator, Ontario Central-West (GTA, West of Yonge Street)

3.4.1. Not in attendance and no report received

3.5. Position Vacant, Regional Coordinator, Ontario South (Hamilton & surrounding area)

3.5.1. Position vacant, **SCSD or Barrascuba to nominate candidate**

3.6. John Charest, Regional Coordinator, Ontario West (London, Sarnia, Windsor)

3.6.1. Ed to provide John with link to CAPIP Assets web-page so that John can review

3.7. Position Vacant, Regional Coordinator, Ontario North (Sudbury, North Bay, & surrounding area)

3.7.1. Position vacant, Sudbury Dolphin Aquatic Club or North Bay Scuba Club to nominate candidate.

3.8. Troy Hebert, Regional Coordinator, Ontario North-West (Thunder Bay & surrounding area)

3.8.1. Not in attendance and no report received

4. Board of Director's Reports:

4.1. Raimund Krob, President (will be unavailable from Jan 30th to Feb 13th, 2011)

4.1.1. Reported on assisting / guiding team members.

4.1.2. Discussed proposal from Ontario Underwater Explorers to line up gratis scuba speakers / presenters at Scuba Swap 2011. Board understands why OUE wants to do this, and could help with suggesting speakers / topics, but does not have a volunteer to lead & coordinate.

4.1.2.1. Raimund to inform Rohan Omrow via courtesy copying in minutes and via follow-up phone call.

4.1.3. Update on discussion with Wayne Green and Show sponsorship with Caigers, and EOARA and Dr. Simon Spooner and OUC mandate by MNR's Land Management Branch to inspect vessels prior to deliberate scuttling as diving attractions, to ensure vessels are safe to dive on.

4.1.4. Reviewed Membership Portfolio with Eleonora Kolar

4.1.5. Reviewed Safety Portfolio with Paul Wood

4.1.6. Appealed to all to please help Terry Ethridge create a new scuba club in Peterborough. Advice, suggestions, a loonie to help defray costs of the meeting hall he booked, etc.

4.1.7. Appeal to Member Clubs re: 2011 membership renewals so that we can pay of \$12K insurance premium at the end of January without having to resort to expensive financing.

4.2. Paul Wood, Sport Safety Director's Report: (will be unavailable Feb 7th – 14th, 2011):

4.2.1. Reported on progress taking on Director, Sport Safety role.

4.2.2. To report on OUC's Aviva Barth Memorial Program (ABMP), to educate boaters and divers on the meaning and use of the "diver below" flag.

4.2.2.1. Boat Launch Ramp Signs

4.2.2.2. Floating Key Fobs for Boaters & Divers

4.2.2.3. Flyers

- 4.2.2.4. Articles in Boating Magazines
- 4.2.2.5. Mandatory questions in all Boat Operator License exams
- 4.2.2.6. Partner with OPP, Canadian Coast Guard, etc.

4.3. Eleonora Kolar, Membership Director's Report (will be unavailable from Jan 10th to Jan 18th)

4.3.1. Report on 2011 Club Membership renewals received YTD (**Brian to provide**):

Hi Eleanora,

I haven't got the members entered into our system yet, working on it but here are the clubs that have renewed for 2011.

Aqua Knights of Hamilton – 11 members
Steel City Sport Divers – 41 members
Ontario Underwater Explorers – 57 members
Scarborough Underwater Club – 30 members
London Skin and Scuba – 58 members
Hart House Underwater Club – 54 members

Canadian Sub Aqua Club – has paid for club membership and insurance, no members today

SOS – has sent in 7 names.

Thanks,
Brian Craig
OUC Administrator

- 4.3.2. Report on E-Reg Membership corrections (**Brian to provide**)
- 4.3.3. Report on Non-Insured Club Membership
- 4.3.4. Report on progress taking on Director, Membership role
- 4.3.5. Report on updating Commercial Membership website.
- 4.3.6. Report on Membership Value Proposition for divers certified by Commercial Members.

4.4. Ed Hovanec, Director, Communications' Report: (response time may be slower than usual Feb 9th – April 13th 2011):

4.4.1. OUC Website:

- 4.4.1.1. Posted Ultimate Travel Show listing and info page
- 4.4.1.2. Posted 2011 Ice Floe Race listing, info page and documents
- 4.4.1.3. The OUC Team page – some photos and bios still outstanding
- 4.4.1.4. No new activity on disposition of CAPIP assets
- 4.4.1.5. No activity on Adventures Underwater event
- 4.4.1.6. Posted Final OUC Liability Release and Assumption of Risk Agreement to membership page

- 4.4.2. Upcoming Items:
 - 4.4.2.1. OUE Scuba Swap
 - 4.4.2.2. Outdoor Adventure Show 2011
- 4.4.3. OUC Mailing List Manager
 - 4.4.3.1. Sent out Ultimate Travel Show e-mail
 - 4.4.3.2. Sent out OUC Ice Floe Race 2011 e-mail
- 4.5. Submitted OUC Mission Statement recommendations to Board for vote in April 2011
- 4.6. Note: Will be away from February 9 to April 13, 2011, but will be monitoring e-mail

4.7. David W. Taylor, Finance Director's Report: (will be unavailable Jan 15th -22nd, and Feb 5th – 19th , 2011)

Raimund

I do not see any problems with the minutes you sent.

Note I will not be in attendance next week and I have not received up to date financials from Doug.

Maybe I will have them when I return in one week.

Then I send in a report and my reorganization of the reports.

David

5. Portfolio Coordinator Reports:

5.1. Marianne Collins:

5.1.1. Report on OUC's Ontario Scuba Community Directory

5.1.2. Report on OUC's Liability Insurance Policy for Scuba Clubs

Club Requirements and Risk Management document is finalized and posted on the website. Now starting to receive feedback and provide clarification.

- Students need to be OUC members?
- How this information was distributed?
- Medical form clarification?

To Do:

1. Add questions and answers to Q&A webpage
2. Makeup and send Policy Summary to Ed for OUC newsletter and to Clubs & Regional Coordinators for their newsletters or whatever distribution method they choose.
3. Pay Policy Invoice
4. Student membership proposal

Marianne Collins
Insurance Program Coordinator
Ontario Underwater Council

- 5.2. David Noble, OUC's Shipwreck & Shore Dive Directory Coordinator's Report:
 - 5.2.1. Shipwreck and Shore Dive Directory – Google Earth
 - 5.2.1.1. Nothing to report
 - 5.2.2. Technical Consultant
 - 5.2.2.1. from Club Membership page
 - 5.2.2.2. Implemented “All New” Insurance pages
 - 5.2.2.3. Insurance Summary / Benefits
 - 5.2.2.4. Insurance Documents
 - 5.2.2.5. Insurance Q&A
 - 5.2.2.6. Safe Diving Practices
 - 5.2.2.7. Added Event Submission button to all Club pages
 - 5.2.2.8. Implemented new Board of Directors page with history of Past Directors and Club affiliations,
 - 5.2.2.9. Implemented new Awards pages with history of past Award winners and Club affiliations as well as well as links to info related to specific awards
 - 5.2.2.10. Implemented new Member pages to provide links and profiles of OUC Member Clubs and Commercial Members by Region (boundaries to be confirmed/adjusted) with links to Regional Coordinator Team Profiles.
 - 5.2.2.11. Developing OUC Visibility presentation for future discussion

5.3. Brooke Hooykaas, Chair OUC Ice Floe Race Sunday, March 6th, 2011

- 5.3.1. Not in attendance & no report provided
- 5.3.2. Report on Ice conditions, courtesy Ice Floe Race Co-Chair Terry Ethridge
- 5.3.3. CHAINSAWING VOLUNTEERS NEEDED FOR SATURDAY, MARCH 5TH!**

6. Administrative Office Reports:

- 6.1. Brian Craig, OUC Administrative Office Report:
 - 6.1.1. Report on Administrative stuff (Club Membership renewals received, Ice Floe Race Registrations received, etc.)
- 6.2. Doug Rosser:
 - 6.2.1. Report on cancelling OUC's “Adventures Underwater 2011” Show “gracefully”

7. New/other business:

- 7.1. Peter White to respond to request from Chris Bridgeman, University of Guelph student who has “chosen to complete my final design project using a shoreline in Georgian Bay and turning it into a Dive Park.”
- 7.2. Tom Miller to respond to request from Ottawa Travel & Vacation Show: This is just a quick note to let you know about the 17th annual “The Travel and Vacation Show” in Canada's national capital which takes place April 2 & 3, 2011. We would like the Ontario Underwater Council to participate in our show this coming April.
- 7.3. Board of Directors to clarify benefits associated with Awards

8. Adjourned Meeting as of 9:29 p.m., next meeting Tuesday, February 15th, 2011, 7:30 - 9:30 p.m.

9. Reference Documentation:

- 9.1. DRAFT OUC Booth & Tank schedule for Ultimate Travel Show 2011, as of 2011-01-18
(Joe will publish FINAL on Monday, January 24th, 2011)

Promoting Scuba and your Organization with OUC