

OUC Board Meeting, Tuesday, December 14, 2010, Minutes

Minutes:

In attendance:

- Raimund Krob, President (at OUC Office)
- Paul Wood, Director Sport Safety (via teleconference)
- Eleonora Kolar, Director, Membership (at OUC Office)
- Ed Hovanec, Director, Communications (via teleconference)
- David Taylor, Director, Finance (via teleconference)
- Helmut Bock, Regional Coordinator, Ontario East 1 (via teleconference)
- John Charest, Regional Coordinator, Ontario West (appointed during meeting) (via teleconference)
- Marianne Collins, Program Coordinator, Liability Insurance Policy for Scuba Clubs & Scuba Community Directories (at OUC Office)
- Dave Noble, Program Coordinator, Shipwreck & Shore Dive Directories & Technical Advisor (at OUC Office)
- Brooke Hooykaas, Chair, OUC Ice Floe Race 2011 (via teleconference)
- Ken Boyce, Observer, EUC (at OUC Office)
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Regrets:

- Tom Miller, OUC Regional Coordinator, Ontario East 2
- Joe Sidiryman, OUC Regional Coordinator Ontario Central-East, & Chair, OUC at Ultimate Travel Show & Outdoor Adventure Show 2011
- Bryan Thomas, OUC Regional Coordinator, Ontario Central-West
- Troy Hebert, OUC Regional Coordinator, Ontario North-West

1. Raimund called the meeting to order at 7:37 p.m. and warmly welcomed all to the meeting, in particular:
 - 1.1. Eleonora Kolar, new OUC Membership Director
 - 1.2. Paul Wood, new OUC Director of Sport Safety
 - 1.3. John Charest, nominee for OUC RC, Ontario West
 - 1.4. Ken Boyce, EUC observer.
2. All reviewed & accepted minutes of November 9th meeting (see below)
3. **Regional Coordinator's Reports:**
 - 3.1. **Tom Miller, East 2 (Brockville, Cornwall, Ottawa)**
 - 3.2. Not in attendance, & no report.
 - 3.3. **Helmut Bock, Regional Coordinator, Ontario East 1 (Oshawa, Peterborough, Kingston)**
 - 3.3.1. Regional Coordinator's report:

Hi Raimund <& everybody>, for Ont East 1 not much to report, except:

Canadian Sport Divers - Belleville - had AGM on Nov 24, new board elected.
Christmas Party Nov 27 - fun was had by all.

Nautilus Club - Cobourg - Started repairs on our club boat on Nov 12 with 3 enthusiastic members working on dismantling the motor, fuel tanks, electrical and electronics. Christmas party on Dec 10 - fun was had by all.

See attached photos of our dive boat the Nauti.

<Editor's note: Helmut also provided valuable feedback to numerous documents, thank-you!>

3.4. Joe Sildiryan, Central-East: (GTA East of Yonge Street, to Ajax):

Hello All,

Not much to report on my end. Saturday Dec 11th Raimund and I had a brief meeting regarding the upcoming shows in the new year. The messages and the presentation were modified for this years shows and the e mail has been sent to Ed (Hovanec) containing all the messages, presentation and the demo tank blank schedule for him to make the necessary editing and send out a blast e mail also to have the appropriate materials and links posted on OUC website. I have also asked Wayne Green of Thousand Island pleasure divers for prizes as well Blackbeards cruises. Wayne offered me the same deal as last year one for each show two people two tank one day dives along with T-shirts valued at 200.00 dollars each. The prizes will be given away to one person who fills up a ballot at the show. The lucky name will be drawn at the close of the show and the winner will be notified either by phone or e mail. In return we will have a small area to display his flyers and business cards on the OUC table.(just same as last year) I have not heard from Blackbeards yet but I asked for a trip to be either raffled off or given away at one of OUC events (just like last year) Since they won't be attending the Travel show I suggested that we can display their flyers at the OUC booth.

This is all for me to report I hope and wish everyone to have safe and joyous holidays.

Joe

3.5. Bryan Thomas, Central-West (GTA, West of Yonge Street)

3.5.1. Regional Coordinator's report

3.6. Position Vacant, South (Hamilton & surrounding area)

3.6.1. Position vacant, **Brooke Hooykaas to propose a candidate to take over from her.**

3.7. John Charest, West (London, Sarnia, Windsor)

3.7.1. No report (John was nominated to the position and appointed at this Board meeting)

3.7.2. John volunteered to take over disposition of CAPIP assets on E-Bay auction from Scott Holmes. Thank-you John & welcome!

3.7.3. Ed Hovanec, Dave Noble, Raimund Krob, Paul Wood, and Scott Holmes (if available) to assist John in taking over

3.8. Position Vacant, Ontario North (Sudbury, North Bay, & surrounding area)

3.8.1. Position vacant:

3.9. Troy Hebert, North-West (Thunder Bay & surrounding area)

3.9.1. Regional Coordinator's report.

4. Board of Director's Reports:

4.1. Raimund Krob, President (will be unavailable Jan 30th – Feb 13th, 2011):

4.1.1. Reported on feedback from AGM (see attached spreadsheet),

4.1.2. Reported on nomination received from Mar Smith nominating John Charest to role of OUC RC, West.

4.1.2.1. Read nomination and asked John to introduce himself to the team and explain why he wanted to serve as OUC RC Ontario West.

4.1.2.2. No other nominations, motioned to appoint John to the position of OUC RC West, seconded, all in favour, motion passed.

4.1.2.3. Congratulations John and welcome to the team!

4.1.3. Reported on assisting / guiding team members:

4.1.3.1. Eleonora Kolar and Club Membership application

4.1.3.2. Marianne Collins & Dave Noble with Insurance portfolio

4.1.3.3. Brooke Hooykaas with Ice Floe Race

4.1.3.4. Joe Sildiryan with UTS & OAS

4.1.3.5. Etc.

4.1.4. Team, we have a ~\$12K insurance premium to pay by or before Jan 31st, 2011.

All Member Clubs to please send in their renewals ASAP so that we do not have to incur prohibitive short-term financing charges to pay this invoice.

4.2. Paul Wood, Director, Sport Safety (will be unavailable Feb 7th – 14th, 2011):

4.2.1. Scott Holmes to transition role to Paul Wood.

4.2.2. Progress of planned sale of OUC CAPIP assets at online auction (Gas Chromatograph, Analyzers, etc), John Charest volunteered to prime. Ed, Raimund, Paul to assist.

4.2.3. Report on transitioning Sport Safety role to Paul Wood.

4.3. Eleonora Kolar, Membership Director's Report (unavailable from Jan 10th – Jan 18th)

4.3.1. Report on OUC Membership YTD

4.3.2. Report on E-Reg Membership

4.3.3. Report on 2011 Club Membership Package

4.3.4. Report on Uninsured Club Membership

4.3.5. Report on transitioning Membership Director role from Raimund Krob to Eleonora Kolar

4.4. Ed Hovanec, Communication Director's Report: (response time may be slower than usual Feb 9th – April 13th 2011):

4.4.1. OUC Website

4.4.1.1. Removed CAPIP Auction homepage listing and follow-up page pending re-scheduling of eBay auction

4.4.1.2. Posted Shipwrecks 2011 Event

4.4.1.3. The OUC Team page – **Eleonora, Paul, and John to provide Ed with photos and scuba bios.**

4.4.2. Ed to update post/send following communications:

4.4.2.1. Brooke to incorporate final edits into OUC Ice Floe Race documentation and send to Ed & Raimund by Friday, Dec. 17th

- 4.4.2.2. **Ultimate Travel Show (Joe already provided final issue, Ed to Ed-it ☺ and post/send as he sees fit)**
- 4.4.2.3. **Marianne to provide Ed with all updated Insurance documents and updated Insurance website content**
- 4.4.2.4. **Doug to provide Ed with appropriate communications for posting/sending for “Adventures Underwater”, assuming it is still a “go”**
- 4.4.2.5. **Raimund and Eleonora to provide Ed with OUC Club Membership Application documents**
- 4.4.3. **OUC Mailing List Manager**
 - 4.4.3.1. **Ed to send Ultimate Travel Show and Ice Floe Race blast e-mails**
- 4.4.4. **OUC Logbook**
 - 4.4.4.1. **Posted Logbook ordering instructions on Website**
- 4.5. **David W. Taylor, Finance Director's Report (will be unavailable Jan 15th -22nd, and Feb 5th – 19th, 2011)**
 - 4.5.1. **OUC Finances, Year to date and YOY comparison.**
- 5. **Portfolio Coordinator Reports:**
 - 5.1. **Marianne Collins:**
 - 5.1.1. **Report on OUC’s Ontario Scuba Community Directory**
 - 5.1.2. **Report on OUC’s Liability Insurance Policy for Scuba Clubs**
 - 5.2. **David Noble, OUC’s Shipwreck & Shore Dive Directory Coordinator’s Report (will be unavailable January 3rd to 10th, 2011):**
 - 5.3. **Brooke Hooykaas, Chair OUC Ice Floe Race (will be unavailable March 6th to March 13th, 2011)**
 - 5.3.1. **Report on Ice Floe Race, Sunday, March 6th, 2011:**

The Ice Floe Race 2011 core team members met for their third meeting on December 3, 2010.

Blackbeard’s has been confirmed as sponsors for the race. Blackbeard’s are donating a trip for one to be raffled off at the event. Brooke will be contacting Tim Horton’s as well to see if they would be willing to contribute coffee/hot chocolate for the event.

<Editor’s note: Johnny-on-the-spot has again agreed to provide us with their services at a reduced rate, due to that fact that we are supporting a local charity>

Flyers were handed out at the AGM for the race and I will be editing them further before getting them ready for the website.

Raimund and I had a chance to work together over the weekend to update documents to get ready for the website. I will be in touch with Ed shortly regarding the documents for the website and the media release.

We have been in contact with Druxy’s deli in Peterborough and M & M Foods regarding food for the event.

A big thank you to Terry Ethridge for offering to co-chair on the day of the event as I will be on my way to the Caribbean.

<Editor's note: Raimund secured sponsorship from Blackbeards' for a week-long dive charter trip for one (restrictions apply). **Joe Sildiryan to take note of potential conflict, and that Blackbeards' may already have a booth / or be sponsoring the UTS and/or the OAS 2011.>**

6. Administrative Office Reports:

6.1. Brian Craig, OUC Administrative Office Report:

6.1.1. Report on Administrative stuff

Hi Raimund, Sorry I haven't sent the reports along. There has been no movement in the membership numbers since October, only changes would be the commercial members that have expired.

Air Test. Had 2 inquiries regarding the air test equipment, Fred Harvey and Todd Shannon (Mississauga Scuba Club) would be interested in buying. Fred would be only interested in buying a few items not all.

thanks, Brian

6.2. Doug Rosser:

6.2.1. Report on OUC's "Adventures Underwater 2011" Show. Marianne Collins to approach Doug about Board's concerns about show (less than 6 working weeks available, other events consuming OUC resources, little in the way of communications / updates, etc.). Editor's Note: Shortly after the December Board meeting Doug informed the Board that we would not be proceeding with "Adventures Underwater 2011" at this time.

7. New/other business:

7.1. Dave Noble reviewed the attached proposed OUC Risk Management document with the team.

8. Adjourn Meeting as of 10:10 p.m., next meeting Tuesday, January 18th, 2011 7:30 – 9:30 p.m.

Reference Documentation:

1. OUC AGM 2011 feedback
2. OUC Liability Insurance Policy for Member Scuba Clubs, Club Requirements & Risk Management document